



VoRTCS HOME TUTORING SESSIONS COVID-19 BEST PRACTICE GUIDE TO GETTING STARTED

We are all responsible for our safety and the safety of those around us. It is important to respect your VoRTCS team members and the families from refugee backgrounds in our community that we support, by doing our part to create a healthy environment.

This best practice guide has been compiled to assist your tutoring team when you are ready to recommence face-to-face VoRTCS home tutoring visits.

VoRTCS Team: _____

Date: _____

Tutoring Family: _____

- Carry hand sanitizer and antibacterial wipes with you
- If you are feeling unwell, notify your team members prior to the tutoring session. Please stay home if you are unwell
- Confirm with your tutoring family prior to your team visit that there are no COVID-19 symptoms in the household and no one is in home quarantine
- Practise social distancing and remain 1.5m from others as best as possible
- Upon arrival avoid shaking hands or physical contact
- Make sure your tutoring family has access to the COVID-19 translated resources available
- Have your tutoring session in a space that is well ventilated and as open as possible. Govt recommendation is 1 person per 2m²
- Sanitize any shared items used regularly such as phones, computers, keyboards, pens, books etc.
- Promote good hand, sneeze and cough hygiene
- Limit food handling and sharing of food
- Carry a face mask at all times (unless you have a lawful reason not to). You must wear a face mask indoors unless it is unsafe or you can stay 1.5m apart from other people.

Notes/follow up:
